

Position Statement

POSITION TITLE	Team Leader - Gymnastics Coach
REPORTS TO	Gymnastics Sports & Development Coordinator
AWARD	Fitness Industry Award 2020
CLASSIFICATION AND SALARY	Casual – Fitness Award Level 4
EFFECTIVE DATE	February 2026
ROLE PURPOSE	

The Team Leader Gymnastics Coach provides leadership and coordination across the recreational gymnastics program, ensuring high-quality coaching delivery, child-safe practices, and a positive learning environment.

This role includes mentoring recreational coaches, overseeing floor coordination during sessions, and supporting program administration and programming to ensure consistency, safety, and participant engagement.

CORE ACCOUNTABILITIES

1. Session Delivery

Session Delivery: Deliver structured recreational gymnastics sessions that promote skill development, fun, and safety.

2. Participant Engagement

Foster a welcoming and inclusive environment that supports the physical and emotional wellbeing of all participants.

3. Safety and Compliance

Ensure all activities are conducted in accordance with child-safe practices, safety protocols, and organisational policies.

4. Equipment Setup & Pack Down

Assist with the setup and pack down of equipment before and after sessions, ensuring a safe training space.

5. Feedback & Development

Actively seek and respond to feedback from senior coaches and supervisors to improve coaching practice.

6. Team Collaboration

Work collaboratively with other coaches and staff to support program delivery and participant experience.

7. Professional Conduct

Represent the Centre professionally and uphold its values in all interactions with participants and families.

8. Continuous Improvement

Participate in training and development opportunities to enhance coaching skills and knowledge.

9. Mentoring & Coach Development

Provide guidance, feedback, and mentorship to recreational coaches to support their professional growth and uphold coaching standards.

10. Floor Coordination & Leadership

Lead daily floor operations, ensuring smooth session flow, safety supervision, and timely rotation of groups and coaches.

Deliver structured, engaging gymnastics sessions that promote skill development, fun, and safety.

11. Program Administration & Programming Support

Assist with administrative tasks including attendance, communication, record keeping, and equipment planning.

Contribute to the planning and refinement of recreational gymnastics programs, ensuring alignment with skill progressions and participant needs.

12. Development and Pathway Programs

Deliver structured competition gymnastics programs that promote skill development, fun, and safety and Attend Gymnastics competitions as a Coach or Judge

The incumbent is required to undertake other duties, projects or tasks as directed, which are within their skills, competence and training, and undertake job-specific training and development.

The position will require:

- Shift and/or weekend work
- On call work

ESSENTIAL CRITERIA

1. Current Coaching Accreditation (Gymnastics Australia)
2. Experience working with children in a recreational or sporting environment
3. Commitment to child-safe practices and inclusive coaching
4. Current NSW Working with Children Check
5. Current Class C Drivers Licence
6. First Aid Certificate

DESIRABLE CRITERIA

1. Current Intermediate Coaching Accreditation (Gymnastics Australia) in a gym sport discipline
2. Experience in program planning, coordination, or administration
3. Experience delivering training or mentoring to coaches

Staff Name _____

Signature _____

Date: _____